

Region health & safety lead volunteer

About Girlguiding

With Girlguiding, girls have fun, adventure and the space to discover their potential. Girls can do anything. We help them know that, whether they're 4 or 18 or in between. All girls have a home at Girlguiding – whoever they are, and wherever they are. Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

About Girlguiding London and South East England

Girlguiding breaks down into gradually smaller groups that deliver good guiding for their area. At the highest level, the UK is split into nine countries and regions. Girlguiding London and South East England is one of the regions of Girlguiding and we are here to deliver and support the business of Girlguiding in the region.

The region consists of 17 counties from Sussex, Surrey, Kent, Middlesex and London, with over 42,000 young members and 11,000 volunteers. We provide training and support for adult volunteers to enable them to deliver good guiding experiences and share good practice across the region.

About the role:

As the **region health & safety lead volunteer**, you'll coordinate health and safety (H&S) support within our region, acting as the key link between local volunteers, the Girlguiding HQ health & safety team and the national health & safety lead volunteer – Erica Drake.

You'll help manage and progress health and safety queries and cases, provide guidance, and support volunteers. You'll also represent our region at national and regional meetings. Over time, this role may include supporting and leading H&S investigations.

Some of what you'll do:

- Be a health and safety ambassador and role model within our region — for example, by contributing to committees and attending events, training, and conferences.
- Promote Girlguiding's health and safety procedures and best practice, keeping up to date with all relevant policies and guidance.
- Support volunteers and staff to implement the Health, Safety and Welfare Policy and procedures.
- Help deliver and embed key initiatives, ensuring volunteers understand and apply good H&S management.
- Champion excellence in health and safety across our region, sharing information and guidance.
- Encourage member engagement and consultation around health and safety matters.
- Provide feedback to the national H&S lead volunteer and HQ team about volunteer needs and learning from cases.
- Work in partnership with the national H&S lead volunteer, other country/region H&S Leads, and HQ colleagues to develop and improve risk management practices. Oversee H&S queries in our region, offering guidance, advising on risk assessments, delegating tasks, and assisting with challenging cases.
- Ensure support is provided for volunteers involved in H&S cases.
- Facilitate open, honest conversations with volunteers and parents/carers, coaching others to do the same when needed.
- Attend regular meetings (at least quarterly) with you region and the national H&S lead volunteer or HQ H&S team.
- Contribute to projects developing Girlguiding's H&S procedures and practices.
- Support or lead investigations into health and safety cases. (Optional)

What training and support do you get?

- Full support from Girlguiding HQ's team of safety practitioners.
- Guidance and mentoring from the national health & safety lead volunteer, including optional one-to-one support.
- Access to training and networking through our annual Safeguarding, Safety & Wellbeing Conference.
- Regular meetings with other H&S lead volunteers (at least quarterly) and opportunities for peer support.
- Regular updates from the HQ H&S team, including sector news and best practice.

What skills and experience do you need?

	Essential	Desirable
Experience in health and safety outside of Girlguiding, and knowledge of relevant legislation, policy, and best practice	✓	
Knowledge of Girlguiding's health, safety and wellbeing policies and procedures	✓	
Excellent communication and relationship-building skills	✓	
Ability to review documents and summarise findings	✓	
Ability to handle sensitive and confidential information appropriately	✓	
Understanding of inclusion, equality and diversity, and ability to support others in these areas	✓	
Strong time management skills with the ability to prioritise and delegate	✓	
Experience applying policies and procedures, assessing risks, and conducting investigations or quality assurance checks		✓
Experience managing sensitive or challenging conversations		✓

Quick requirement check

- 1. Disclosure check:** no additional check needed for this role
- 2. Training:** Girlguiding safeguarding training, including safe space level 4
- 3. Length of term:** 3 years with potential to extend
- 4. Attends meetings:** no unit meetings, but the role will involve some volunteering on evenings and weekends

Recruitment information:

We're keen to hear from volunteers of all backgrounds, abilities, ages, races, sexual orientations, socio-economic backgrounds, and of all faiths and none. We're flexible, and volunteering can be arranged to fit around a busy lifestyle. Girlguiding is committed to making reasonable adjustments to support disabled volunteers, so they have access to the same opportunities and experiences as non-disabled volunteers.

Our region chief commissioner, Amanda Teasel, working with the national safeguarding lead volunteer, is leading recruitment for this role.

How to apply:

Please email recruitment@girlguidinglaser.org.uk with a short statement explaining why you are interested and what you could bring to the role. Please also provide 2 references, including one commissioner.

If you have any questions about the role, please direct them to:
recruitment@girlguidinglaser.org.uk

Closing date:

Midnight on Monday 15 December