

Volunteer role information

Lead volunteer/s for inclusion & inclusion team members

Background

Inclusion sits within the Inclusion and Impact team in Girlguiding London and South East England, which also includes promote and grow, insights, and marketing and communications. You will be joining a committed and outgoing team, focused on Girlguiding having a positive impact for our members. The team is lead by Hannah Roberts, assistant region chief commissioner.

Currently Hannah has been leading on Inclusion, but we would like to develop a team of people with professional and/or lived experience of inclusion who can help support members across the region.

About the role/s

Lead volunteer/s

The role is well suited to being a job share, which we can shape based on the interests/skills of the lead volunteers. We are looking for individuals with a passion for bringing the Girlguiding values for inclusion and a professional and/or personal knowledge of barriers and issues that people from different backgrounds may face in the contemporary UK. Some experience of complaints and compliance issues in Girlguiding would be helpful.

You will lead the Inclusion team and attend Inclusion and Impact meetings. This role will also attend meetings with the HQ staff team.

Team members

You will bring your professional or lived experience to the team and help develop plans and support for members across the region. You will help develop the

network of inclusion lead volunteers across counties and work with other team members to explore ways to support EDI issues across the region.

Some of what you'll do

In partnership with the ACC and staff team you'll:

Lead volunteer/s

- Represent Girlguiding London and South East England on the National Inclusion group. Feedback ideas and information from this group to different levels in the region.
- Oversee and maintain the strategic and operational plans for inclusion and diversity within the inclusion and impact team.
- Attend Inclusion and Impact team members to represent your team.
- Develop effective working relationships with commissioners and lead volunteers for inclusion to provide support, information and guidance.
- Manage queries and support on complaints related to inclusion issues – directing these to the most appropriate team member.

Team

- Inspire and motivate volunteers at all levels to promote and support our members to enable an inclusive culture.
- Run the Inclusion network at Girlguiding London and South East England, giving opportunities for lead volunteers across counties to share ideas, network and provide support for each other.
- Develop or support in the development of training materials that can be used by our members to foster our inclusive environment.
- Make sure that our commitment to making Girlguiding welcoming and inclusive to all is embedded in our approach.
- Actively seek and listen to the voices of our girl and volunteer members, ensuring they can help shape the development of Girlguiding London and South East England.
- Maintain a knowledge of current Girlguiding programmes, policies and resources and act as a role model for region members.

Skills you'll gain or develop

- Interpersonal and relationship building skills.
- Working as part of a team.
- Project management.
- Using data to evidence & evaluate decisions.

What skills, knowledge and experience do you need?

Being a volunteer involves lots of different skills, but some of the most essential for this role are:

- Excellent communication skills
- Good organisation skills
- Able to work with Girlguiding London and South East England staff and volunteers
- IT skills – we frequently use Microsoft Teams, Office and Zoom
- Be creative and enthusiastic; open to new ideas and willing to find better ways of working
- Have a positive response to change with the ability to support others through change
- Able to build and strengthen relationships with a diverse range of people
- For team leads – an ability to manage and support on complaints and queries relating to inclusion issues.

For all our roles we expect volunteers to:

- Be willing to get an enhanced disclosure check and complete relevant safeguarding training, all provided by Girlguiding
- To want to provide the best experiences for our young members and adhere to our Volunteer Code of Conduct

Time commitment

Lead volunteer/s

- 5-6 evening meetings each year with the HQ Inclusion team (online)
- Approximately 6 meetings a year with Inclusion and Impact team
- Approximately 6 meetings a year with your own team
- Approximately 4 meetings a year with the Inclusion network of county lead volunteers (this could be delegated)

Team members

- Approximately 6 meetings a year with your own team
- Approximately 4 meetings a year with Inclusion network of county lead volunteers
- Other time to develop ideas – will be decided by the team members themselves

Recruitment information

We're keen to hear from people of all backgrounds and abilities. We welcome applicants who are new to Girlguiding or current volunteers, and of all ages 18+. We're flexible, and volunteering can be arranged to fit around a busy lifestyle. Girlguiding is committed to making reasonable adjustments to support all volunteers.

Please note this is a volunteer role and does not form part of any contract of employment. There is no remuneration for this post, but all reasonable expenses will be reimbursed.

This appointment is for an initial 2-year term, with potential extension if appropriate.

How to apply

Please email [**recruitment@girlguidinglaser.org.uk**](mailto:recruitment@girlguidinglaser.org.uk) with a short statement on why you're interested and what you could bring to the role.

If you have any questions about the role, please direct them to Hannah Roberts [**HannahR@girlguidinglaser.org.uk**](mailto:HannahR@girlguidinglaser.org.uk) (Assistant Chief Commissioner for inclusion and impact)

Closing date: 9am Monday 28 April 2025