

About the role:

We are looking for a new member to join our risk committee. We are a small group that meets virtually four times a year to review the region risks, in liaison with risk owners and on behalf of the region's trustees. The group also reviews risk assessments for county and region events. The role holder will need to be comfortable in managing risk and have experience in drafting and/or reviewing risk assessments for larger events, or experience in managing property.

Reporting to: region chair of risk (Hannah Roberts)

Appointed by: region chief commissioner (Dawn Archer)

Some of what you'll do:

- Support the region team to manage risk on behalf of the trustees
- Support the region trustees in providing initial advice in terms of risk for Girlguiding London and South East England events
- Help with the checking of risk assessments for region and county events.
- Provide support in advising, maintaining and reviewing the region risk registers
- Attend risk group meetings approx. four times a year (virtually or face to face) and provide advice and support to region groups at other times if required
- Have an interest in/knowledge of risk management
- If possible, have a specialist knowledge in risk and current Girlguiding practices e.g. health and safety, international visits, events, property & finance.

What skills, knowledge and experience do you need?

- Excellent communication skills
- Ability to organise own time/workload and achieve deadlines
- Knowledge of one or more strands of risk management (can be from Girlguiding or professional experience) e.g. large events, international, finance, property, health and safety, SORP, internal control framework

- IT skills, we frequently use Microsoft Teams, Office and Zoom
- Be creative and enthusiastic; open to new ideas and willing to find better ways of working
- Able to build and strengthen relationships with a diverse range of people, including staff and volunteers.

For all our roles we expect volunteers to:

- Be willing to get an enhanced disclosure check and complete relevant safeguarding training.
- To want to provide the best experiences for our young members and adhere to our Volunteer Code of Conduct

Recruitment information:

We welcome applicants over the age of 18 who are new to Girlguiding or current volunteers.

This appointment is for an initial 3-year term, with potential extension if appropriate.

How to apply:

Please email recruitment@girlguidinglaser.org.uk with a short statement on why you're interested and what you could bring to the role. Plus, details of two people who can act as referees for you (please ensure they are not related to you). We may also contact your County Commissioner if you are selected for interview (if you are already a member of Girlguiding).

If you have any questions about the role please direct them to Hannah Roberts, Deputy Chief Commissioner at hannahr@girlguidinglaser.org.uk

Closing date: 9 November 2026