

Volunteer role information

# **Young Leader Development Programme Coordinator**

## **About the role:**

The Young Leader Development Programme (YLDP) Coordinator will play a key role in empowering Young Leaders (YLS) across Girlguiding London and South East England. You will work closely with our lead volunteer for Learning and Development and join her team as well as liaising with the Girl Experience team. You'll work with County YLDP coordinators across the region to shape learning and development opportunities and develop approaches to support Young Leaders and their unit leaders.

We are really interested in appointing someone who has significant experience of working with YLS with a strong working knowledge of the current YLDP and Learning Platform. Experience as a County YLDP coordinator would be beneficial as would training and/ or Peer Educator experience.

This is a flexible role that can fit around other volunteering roles, studies, or work.

## **Main responsibilities:**

- Support the YLDP at region level by working with Counties to ensure that young volunteers are supported to take part in the programme
- Ensure effective communication of the offer across the region and encourage participation in the range of opportunities available. This includes promoting the YLDP to young external volunteers. This could be through social media, blogs and more.

- Work with the L&D team to ensure that a range of suitable training opportunities are available to YLs. This includes face to face, webinars as well as support to complete e-learning.
- To work with county teams to build and support a network of YLDP coordinators.
- Gather feedback and stay in touch with YLs and LDP Coordinators in the region
- Attend meetings within the region to contribute to our delivery plan and strategy, this may include residential events.
- Attend meetings with the national YLDP team at HQ. They meet roughly termly virtually.
- Attend meetings with the girl experience team to ensure that the YL offer is linked to the wider Girlguiding offer for 14-18 year olds.

## **Skills and experience needed for the role:**

- Be able to communicate with volunteers and staff teams.
- Be able to work as part of a team.
- To have experience of supporting YLs
- Understanding of the YLDP and able to use the Learning Platform
- Previous experience as a Trainer or Peer Educator and/ or YLDP Coordinator
- To be enthusiastic about increasing the number of YLs in the region.

## **Support:**

- Ongoing staff and volunteer support. Your main volunteer supporter is Julie Lowe, Learning and Development Lead Volunteer.
- Expenses for travel and subsistence can be claimed for any events you are required to attend to complete your role.

## **Time commitment:**

- 3 meetings (approx.) a year with Learning and Development team (online and one face to face usually as part of Region teams weekend)
- 3 meetings (approx.) a year with national YLDP team
- Lead a termly meeting with County YLDP coordinators
- Regular liaison with staff team and Training coordinators to ensure sufficient, appropriate trainings are available
- Occasional meetings with the Girl experience team
- Running 1 or 2 YL events face to face each year. These may be stand -alone or linked to other region events
- Ad hoc support to County YLDP coordinators (emails, occasional calls)

This role is for 3 years with the possibility of extension for a further 2 years by mutual agreement.

## **Requirements of the role:**

- You should be a member of Girlguiding and hold a DBS and Safer Guiding
- You should be a current Girlguiding Leader and/ or Trainer
- You will need to send a reference for the role that outlines: your ability to work as part of a team, your ability to communicate effectively with others, your experience within Girlguiding, and their opinion of your ability to fulfil the role description for this role.
- The role will be reviewed at 3 months after commencing to make sure it's the right fit for you and the wider team.

## **How to apply:**

Please email [recruitment@girlguidinglaser.org.uk](mailto:recruitment@girlguidinglaser.org.uk) with a short statement explaining why you are interested and what you could bring to the role. If you have any questions about the role, please direct them to: Julie, our lead volunteer for Learning and Development via [LDlead@girlguidinglaser.org.uk](mailto:LDlead@girlguidinglaser.org.uk)

Deadline for applications is midnight Thursday 19<sup>th</sup> February.